

Frithestock Parish Council

Clerk and RFO: Mrs Kate Graddock BA (Hons) FiLCM
4 Springfield, Petrockstowe, Okehampton, Devon, EX20 3HF
Tel: 07703 050496 / Email: frithestockpc@gmail.com

To: Cllrs M Baker, M Goldman (Chairman), A Heard, E Hunkin, M Thomas and T Warrington.

You are hereby summoned to attend a **Virtual** meeting of **Frithestock Parish Council** which will be held on **Thursday, 2nd July 2020 at 7.30pm** via Zoom
<https://us02web.zoom.us/j/82204879360?pwd=VU4yWWJtQ2hTMm9iTzNkQmVISFlqQT09>
as permitted in The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations"). In accordance with The Public Bodies (Admission to Meetings) Act 1960, members of the public are welcome to attend. Please use the link above to access the meeting or contact the Clerk for telephone attendance details.



Mrs Kate Graddock BA (Hons) FiLCM
Clerk and RFO
27th June 2020

AGENDA

- 1. Apologies for absence**
To receive and approve any apologies for absence.
- 2. Declarations of interest**
To receive any Declarations of interest and DPI's. Members are reminded that all interests must be declared at the beginning of the meeting and prior to the item being discussed.
- 3. Minutes**
To approve and sign as a correct record, the minutes of the meeting held on 28th May 2020
[Click here for Minutes](#). Available via the website.
- 4. Public Participation**
Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. A question asked by a member of the public during this period shall not require a response or debate at the meeting.
- 5. Reports from outside bodies**
 - a)** To receive a report from Devon County Councillor, A Saywell.
 - b)** To receive report from Torridge District Councillor, P Pennington.
 - c)** To receive report from Police.
- 6. Resignation of Cllr M Poole**
To note resignation of Cllr M Poole and receive information from the Clerk and consider any action therefrom.
- 7. Vice Chairman**
To elect a Vice Chairman for the Council for 2020/21.
- 8. Covid-19: Village Response**
To receive any update reports on the village's response to Covid-19 and consider any action therefrom.

- 9. Speedwatch**
To receive report from Cllr M Goldman on the Speedwatch project and consider whether to continue.
- 10. Finance**

 - a) Payments and Receipts**
To receive and approve payments and receipts. (Available at the meeting)
 - b) Online Banking Access and Debit Card**
To authorise the Clerk to access online banking and make payments on behalf of the Council and consider authorising the Clerk Council to apply for a Debit Card for purchases.
- 11. Annual Governance and Accountability Reports 2019/20**

 - a)** To discuss and agree the Annual Governance Statement detailed in the Annual Governance and Accountability Return 2019/20.
 - b)** To receive and agree the Accounting Statements contained within the Annual Governance and Accountability Return 2019/20 along with the internal auditor's report.
 - c)** To consider and agree the Annual Governance and Accountability Return for 2019/20.
- 12. Planning**

 - a) 1/0431/2020/LBC.** Repairs, alterations and reinstatement works (Affecting a Public Right of Way) at Priestacott Farm, Frithelstockstone, Torrington, Devon [Click here for Application](#)
 - b) 1/0401/2020/FUL.** Extension to agricultural building to provide covered yard to reduce dirty water levels at Horwood Barton, Frithelstockstone, Bideford, Devon [Click here for Application](#)
- 13. Village Green**
To receive report from Cllr Baker on a Leylandi Tree on the Village Green and consider any action therefrom.
- 14. New Draft Model Code of Conduct**
To receive the draft Model Code of Conduct and consider making any comments. (attached for Cllrs)
- 15. Police Crime and Commissioner Office: Councillor Advocate Scheme**
To consider appointing a Councillor Advocate to the Police Crime and Commissioner Office (attached for Cllrs).
- 16. Highways**
To receive any update reports on Highway concerns in the Parish and consider any action therefrom.
- 17. Councillor reports or items for a future Agenda**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is a discussion item only and no decisions can be taken under this item.
- 18. Part B: Exclusion of Press and Public**
To resolved that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.
- 19. Clerk's Salary and Contract of Employment,**
To receive report from Cllr M Goldman to consider review of Clerk's Salary and implementation of Contract of Employment.