

Frithelstock Parish Council

Clerk and RFO: Mrs Kate Graddock BA (Hons) FiLCM
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To: Cllrs M Baker (Vice Chairman), A Hardwick, E Hunkin, C Stevens, M Thomas, T Warrington (Chairman) and F Sluman.

You are hereby summoned to attend a meeting of **Frithelstock Parish Council** which will be held on **Thursday, 7th October 2021 at 7.00pm in The Village Hall, Frithelstock.**

In accordance with The Public Bodies (Admission to Meetings) Act 1960, members of the public are welcome to attend.



Mrs Kate Graddock BA (Hons)
Clerk and RFO
1st October 2021

AGENDA

1. **Apologies for absence**
To receive and approve any apologies for absence.
2. **Declarations of interest**
To receive any Declarations of interest and DPI's. Members are reminded that all interests must be declared at the beginning of the meeting and prior to the item being discussed.
3. **Minutes**
To approve and sign as a correct record, the minutes of the meeting held on 24th June 2021. Available via the website.
4. **Public Participation**
Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. A question asked by a member of the public during this period shall not require a response or debate at the meeting.
5. **Reports from outside bodies**
 - a) To receive a report from Devon County Councillor, A Saywell.
 - b) To receive report from Torridge District Councillor, P Pennington.
 - c) To receive report from Police.
6. **Speeding in the Village**
To receive update from Cllr Warrington on speeding in the Village and any possible action.
7. **Highways**
 - a) To receive and consider update from Cllr Warrington on highway matters in the Village.
 - b) To receive and consider information from Cllr Sluman on drainage at Rakeham Hill.
8. **Website**
To receive update on Website Working Party and consider any action therefrom.
9. **Gate at Gypsy Lane**
To receive and consider installation of gate at Gypsy Lane - Cllr Warrington to report.
10. **Torrington 100 Grants**
To receive update regarding a possible War Memorial QR project and consider any action therefrom.

- 11. Parish Grass Cutting**
To confirm that Mr M Baker has been awarded the grass cutting contract for 2021/22 as agreed by cllrs via email (delegated powers).
- 12. Finance - Payments and Receipts**
To receive and approve payments and receipts. (Available at the meeting)
- 13. Annual Governance and Accountability Reports 20/21**
To note email of exemption confirmation received from PKF.
- 14. Planning**
To receive and consider the following applications:
 - a) **1/1021/2021/FUL** Proposal: Proposed side extension, installation of dormers to first floor and garage, and internal alterations
Location: Priory Cottage, Frithelstock, Torrington, Devon
To ratify the decisions on the following applications:
 - a) **1/0833/2021/FUH** Proposal: Conversion of garage into living room to form annex accommodation.
Location: Old Methodist Chapel, Church Lane, Frithelstockstone, Torrington.
Comment sent: No objection.
 - b) **1/0732/2021/FUL** Proposal: Erection of conservatory
Location: Southcott Stables, Frithelstock, Torrington, Devon
Comment sent: No objection.
 - c) **1/0806/2021/OUT** Proposal: Outline application with all matters reserved for No.1 dwelling including creation of garage and amenity space.
Location: Land At Grid Reference 244832 116721, Frithelstock, Devon
Comment sent: Object to the application as green belt.
- 15. Village Green - Notice Board**
To consider replacement of the Notice Board located on the Village Green - Cllr Warrington to report.
- 16. Budget 2022/23**
Cllrs to suggest items to be provisionally included within the budget for 2022/23 to enable the Parish Clerk to bring a draft budget to the next meeting for further discussion.
- 17. Councillor reports or items for a future Agenda**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is a discussion item only and no decisions can be taken under this item.
- 18. Part B: Exclusion of Press and Public**
To resolved that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.
- 19. Pay Increase**
To note and implement the National Pay Increase.